

## February 2023 – Treasurer Report

GSRs,

Thank you for electing me the Treasurer for the Lakeside Unity Area. I performed a full audit of the bank account going back 15 months. I have found some inaccuracies that are noted below.

- Charge of \$101.17 to GoDaddy on 12/7/21, not accounted for.
- Deposit of \$9.41 from Square on 12/24/21, not accounted for.
- Payment of \$24.13 to NAWS from 3/6/22, not made.
- Payment of \$35.70 to NAWS from 9/4/22, not made.
- Charge of \$34.99 to Sam's Club on 11/17/22, not accounted for.
- Charge of \$11.59 to Smiths on 11/19/22, not accounted for.
- Starting in November 2022, all payments to NAWS were set up as reoccurring inadvertently, including:
  - 12/8/22 - \$62.69
  - 1/6/22 - \$50.96
  - 1/9/22 - \$62.69
  - 2/2/22 - \$46.30
  - 2/6/23 - \$50.96
  - 2/8/23 - \$62.69
    - Total duplicate donations to NAWS - \$336.29

I will make the missing donations and request a refund for the extra donations. This will raise our bank balance by \$246.46.

After these discrepancies, we will still be off by **\$96.35**, not in our favor. I went back to 11/1/21 and reviewed all transactions and compared them with the historical treasurer reports. I suggest we adjust the report to what the bank balance is and move forward with more accurate accounting.

The last PO Box payment of \$134 was made on 7/31/21. I assume it's past due and needs to be taken care of ASAP. I will investigate this before the next Area meeting and will take care of it as needed.

I have created a new Treasurer Spreadsheet that simplifies the accounting process and is easy to read. I will submit it for review and will provide a brief training at the next area meeting.

If you have any questions, please feel free to reach out to me.

In loving service,

James K

(801) 637-5478

